

# *Murfreesboro Water and Sewer Department*

POST OFFICE BOX 897  
MURFREESBORO, TENNESSEE 37133-0897  
TELEPHONE 615/848-3209  
FAX 615/907-2254

## **REQUEST TO TERMINATE or CHANGE BANK DRAFT**

Should you desire to terminate or change the automatic debit of your bank account for your monthly water and sewer bill please complete the information below. Please fax to 615-907-2254 or mail to P O Box 897, Murfreesboro, TN 31733.

**Name:** \_\_\_\_\_  
(As listed on bank account)

**SERVICE LOCATION ADDRESS:** \_\_\_\_\_

**Bank Name:** \_\_\_\_\_

**Please terminate my automatic debit effective** \_\_\_\_\_  
(Date)

\*\*If this request is received less than two days prior to the current due date of your monthly water and sewer bill your draft has already been processed and will come out of the current account as scheduled. Please be aware that this may cause you to have a rejected bank draft from your bank.

**Signed:** \_\_\_\_\_

**Date:** \_\_\_\_\_

\*\*\*\*\*

### **FOR MURFREESBORO WATER AND SEWER DEPT USE**

CHANGED \_\_\_\_\_

CANCELLED \_\_\_\_\_

CODED \_\_\_\_\_

1<sup>ST</sup> TRANSACTION \_\_\_\_\_

BY: \_\_\_\_\_  
(Customer Service Rep)

**Please allow ten (10) days for changes to take effect.**